



Beyond quality.
Extraordinary service.

Westerville	Grandview
3310 Paris Court	2300 Cardigan Avenue
Westerville, OH 43081	Columbus, OH 43215
P 614 890 6109	P 614 488 6106
F 614 890 6227	F 614 488 9734

Customer name _____

Best phone number to reach you (____) _____ or e-mail _____

Vehicle: Year _____ Make _____ Model _____

Insurance company paying for repair _____ Getting a rental car? **Yes / No**

Insurance claim number _____ Deductible Amount \$ _____

Has an insurance check been sent to you? _____ Amount\$ _____

Is there a third party payee on the check ? _____

Rife's Autobody-Westerville Inc., Rife's Autobody-Grandview, Grandview-Fifth Auto Service Inc. (Rife's), hereby agrees to repair your vehicle upon the following terms and conditions:

1. Prior to repairing your vehicle, Rife's shall provide you with an estimate and shall perform all repair work according to said estimate. Rife's shall repair or replace any parts on the vehicle which Rife's determines in its judgment are necessary. The actual repair or replacement performed by Rife's can be different from the insurance companies estimate. In such case we will negotiate costs with the insurance company.
2. Due to unforeseen circumstances beyond the control of Rife's, estimated completion and delivery dates are approximate. Therefore, Rife's is not responsible for vehicle rental costs.
3. The estimated prices for all parts are subject to invoice. If parts identified on the estimate are not available for any reason we reserve the right to repair such parts and adjust the costs of repair accordingly.
4. Rife's is authorized to operate your vehicle on roads and highway for the purpose of testing, inspecting, or transportation between our shops as deemed necessary for repair.
5. Rife's is not responsible for loss or damage to the vehicle or to items left in the vehicle caused by fire, theft, or any other cause beyond its control. Rife's is not responsible for dead batteries, or window tint, nor can Rife's be responsible for Car phones, CD's, Alarms, Radar detectors, or Custom electronics, etc.
6. If the vehicle repaired hereunder is not picked up by you within seven days after Rife's notifies you that the repair work is completed a daily storage charge of \$20.00 per day will be added to your final bill. In addition, if your vehicle is deemed to be a total loss, or not repaired, you will be charged a storage fee of \$20.00 per day until the vehicle is removed from Rife's premises.
7. A standard hazardous waste charge of \$6.00 shall be added to your final bill to compensate Rife's for the expense of complying with laws governing disposal of hazardous waste material generated by the repair of your vehicle. Also, a minimum shop supply charge of \$5.00 and an energy charge of \$9.68 will be added to all repair orders. You will be responsible for these charges if not paid for by the party assuming liability for the repair.

8. In the event your vehicle was towed to Rife's and Rife's is required by the towing company to pay their fees in order to gain possession of your vehicle, these fees will be added to your final bill.
9. If your vehicle has been disassembled by Rife's to determine the extent of damage and the costs of repairs, and Rife's does not complete all related repairs you will be charged a disassemble and reassemble charge at our posted labor rate.
10. All old parts will be discarded unless otherwise instructed.

Cancellation Policy

In the event Rife's has ordered parts for your vehicle and then you cancel the repairs, you will be responsible for restocking fees Rife's incurs from the parts suppliers.

Payment Policy

- 1) If you are issued a check by the insurance company for payment of the cost of repairs and the check requires a bank or lending institutions endorsement, Rife's must have possession of the check endorsed properly upon delivery of vehicle.
- 2) Rife's will accept personal and business checks up to \$250.00. We also accept Discover, Visa, MC, cash and money orders. No 3rd party payments will be accepted. **X** _____
Initial to acknowledge
- 3) You hereby grant to Rife's a limited Power of Attorney for the purpose of signing, endorsing and negotiating all checks on your behalf. You also authorize any and all supplements paid directly to Rife's.
- 4) A \$30.00 returned check fee will be assessed on all insufficient funds and stop payments.
- 5) In the event that you fail to pay Rife's the repair costs authorized herein Rife's shall have a valid mechanics lien placed on your vehicle to secure the prompt payment of the amounts due hereunder. You shall have all of the rights and remedies that are granted to a secured party under the Ohio Uniform Commercial Code.
- 6) By executing this repair authorization you expressly agree to assign all of your benefits as an insured party under your automobile insurance policy with your insurance company. You expressly grant Rife's all rights to negotiate with, and receive payment from the insurance company on your behalf and in your place and stead. This paragraph is not an assignment of the insured's claim. The limited purpose of the assignment in the paragraph is an assignment of the benefits payable to the insured for the cost incurred by Rife's in repairing the vehicle. The insured retains all of their rights to their claims.

I understand that my vehicle will not be released until Rife's has received payment in full and/or guarantee of payment from the insurance company. By my signature I acknowledge that I have read and agreed to the terms and conditions stated herein:

Signature: X _____

Date: _____

Amount of original repair estimate you are authorizing \$ _____

You have the right to an estimate of the cost of repairs or services. Your bill will not be higher than the estimate by more than ten percent (10%) unless you approve a larger amount by signing, or initialing, next to the following choices. ***If the repairs are being covered by insurance, please initial next to "None" so we can work directly with the insurance company should any additional work be necessary.**

Estimates: Written _____ Verbal _____ None _____